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A2 WORD ORDER ≈ 27 MIN

Adverbs of Frequency — *practice on paper*

You have built the lesson — now every adverb keeps its fixed seat. New sentences, same rule.

The fixed seat: **before the main verb** , after **be** · She usually calls first. — She is usually reachable.

NAME _____ DATE _____

YOUR BUILD 1 · SORTING ○ 2 · FILL-IN ○ 3 · CORRECT ○ 4 · WRITE ○

BRICK 1 · SORT BY THE SEAT IN THE SENTENCE · APPROX. 4 MIN ●○○

Read each sentence quietly and underline the frequency adverb. Before a **main verb** → left column. After a form of **be** → right column.

She is always friendly on the phone.
We usually start the sprint on Tuesday.
He often brings cake to the office.
The coffee machine is sometimes broken.
Our manager is usually at her desk by eight.
I never open attachments from strangers.
They rarely cancel a client call.
We are rarely in the office on Fridays.
The meeting room is never free at ten.
She sometimes eats lunch at her desk.
We always lock our laptops at night.
The quarterly figures are often wrong.

ADVERB BEFORE THE MAIN VERB	ADVERB AFTER BE

BRICK 2 · FILL IN THE CORRECT ORDER · APPROX. 6 MIN ●●○

Fill in the two words in brackets in the correct order. With a main verb the adverb goes **before** it — with **be** it goes **after**.

01 She _____ to every workshop. (comes / usually)
02 He _____ at his desk before eight. (is / always)
03 We _____ the figures twice. (check / always)
04 The office _____ empty after five. (is / often)
05 They _____ small talk in the lift. (make / sometimes)
06 I _____ my key card. (lose / never)
07 Our clients _____ on site on Tuesdays. (are / usually)
08 He _____ his lunch break before two. (takes / rarely)

YOUR BUILD · 1 · SORTING · 2 · FILL-IN · 3 · CORRECT · 4 · WRITE

BRICK 3 · FIND AND CORRECT THE MISTAKE · APPROX. 7 MIN

Each sentence hides exactly one mistake with the position of the frequency adverb. Underline it and write the whole sentence correctly.

01 She sends usually the invoices on Monday.

02 They always are friendly to new clients.

03 I don't never eat in the canteen.

04 He makes rarely mistakes in the report.

05 We every week send a newsletter.

06 Always she checks the agenda before the call.

BRICK 4 · WRITE YOUR OWN SENTENCES · APPROX. 8 MIN

Write one sentence for each prompt. Give every frequency adverb its **fixed seat**: before the main verb, after be.

01 Your working morning: "I always …" — a routine your day begins with.

02 Your meetings: "Our meetings are often …" — careful, the adverb follows be!

03 Your honest account: "I sometimes …" — something you do now and then.

04 Your clear line: "I never …" — something that never happens to you.

MINI-CHECK – CAN I DO THIS YET?

- ☐ I place the frequency adverb before the main verb: "I often cycle to work."
- ☐ After a form of be I place the adverb behind it: "He is always prepared."
- ☐ With has, will or should the adverb goes between auxiliary and main verb: "She has never called back."
- ☐ I move longer expressions like "twice a week" to the end of the clause.

Not every box ticked? Build the lesson once more and try this sheet again tomorrow.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 She **is always** friendly on the phone.
"Is" is a form of be — the adverb follows.

02 We **usually start** the sprint on Tuesday.
"Start" is the main verb — the adverb goes before it.

03 He **often brings** cake to the office.
Main verb "brings" — adverb before it.

04 The coffee machine **is sometimes** broken.
After be comes the adverb.

05 Our manager **is usually** at her desk by eight.
"Is usually" — be first, then the adverb.

06 I **never open** attachments from strangers.
"Open" is the main verb; "never" takes a positive verb and goes before it.

07 They **rarely cancel** a client call.
Main verb "cancel" — adverb before it.

08 We **are rarely** in the office on Fridays.
"Are" = be — the adverb follows.

09 The meeting room **is never** free at ten.
The adverb follows "is".

10 She **sometimes eats** lunch at her desk.
Main verb "eats" — adverb before it.

11 We **always lock** our laptops at night.
Main verb "lock" — adverb before it.

12 The quarterly figures **are often** wrong.
"Are often" — with be the adverb follows.

BRICK 2 · FILL-IN

01 **usually comes**
"Comes" is the main verb — the adverb goes first.

02 **is always**
With be the adverb follows.

03 **always check**
Main verb "check" — adverb first.

04 **is often**
"Is" = be — the adverb follows.

05 **sometimes make**
Main verb "make" — adverb first.

06 **never lose**
"Never" goes before the main verb with a positive verb.

07 **are usually**
"Are" = be — the adverb follows.

08 **rarely takes**
Main verb "takes" — adverb first.

BRICK 3 · CORRECT

01 She **usually sends** the invoices on Monday.
The adverb goes before the main verb, not after it.

02 They **are always** friendly to new clients.
With be the adverb follows the verb.

03 I **never** eat in the canteen.
"Never" is already negative — the verb stays positive, no "don't".

04 He **rarely makes** mistakes in the report.
The adverb goes before the main verb, not after it.

05 We send a newsletter **every week**.
Longer expressions like "every week" go at the end of the clause, not in the adverb slot.

06 **She always checks** the agenda before the call.
"Always" cannot open the sentence — it stays before the main verb.

BRICK 4 · WRITE

Your sentences may differ — just check that your adverb sits in its fixed seat: before the main verb, after be.

01 "I **always tidy** my inbox before I leave."
Main verb → adverb before it: "always tidy".

02 "Our meetings **are often** shorter than planned."
After be: "are often".

03 "I **sometimes join** the optional training sessions."
"Sometimes" sits in the middle slot before the main verb here.

04 "I **never answer** private messages during meetings."
"Never" with a positive verb, before the main verb.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

PAIR WITH THIS
Present Simple
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