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B1 MODALS ≈ 25 MIN

Must, Have To, Should — *practice on paper*

You have built the lesson — now lock the three modals in, brick by brick. New examples, same two-family rule.

Two families:	**should**	only advises ·	**must / have to**	oblige — equally strong, the push just comes from different places

NAME _____ DATE _____

YOUR BUILD 1 · SORTING ○ 2 · FILL-IN ○ 3 · CORRECT ○ 4 · WRITE ○

BRICK 1 · SORT BY MEANING · APPROX. 4 MIN ●○○

Read each sentence. A clear prohibition → left column. Not necessary, but allowed → right column. Careful: German "nicht müssen" means **don't have to** — not **mustn't**!

- Staff mustn't park in front of the gate.
- You don't have to dress up on Fridays.
- You mustn't share your password.
- We don't have to book the big room.
- Visitors mustn't enter the server room.
- You don't have to answer right away.
- We mustn't miss the deadline.
- I don't have to work this weekend.
- You mustn't use the printer after 8 p.m.
- She doesn't have to join the call.

MUSTN'T = FORBIDDEN	DON'T HAVE TO = NOT NECESSARY

BRICK 2 · FILL IN THE RIGHT MODAL · APPROX. 6 MIN ●●○

Fill each gap with **must**, **mustn't**, **have to/has to/had to**, **don't have to** or **should/shouldn't**. Ask yourself each time: advice, prohibition or obligation — and where does the push come from?

01 You look exhausted — you _____ take a day off.

02 My flight leaves at six, so I _____ leave the office by three.

03 Notice: All visitors _____ show an ID at the gate.

04 This file is confidential — you _____ forward it to anyone.

05 The meeting is optional — you _____ attend if you're busy.

06 You _____ send emails when you're angry.

07 The server crashed, so we _____ work late yesterday.

08 Everyone here _____ clock in before 9 a.m. — it's company policy.

YOUR BUILD · 1 · SORTING · 2 · FILL-IN · 3 · CORRECT · 4 · WRITE

BRICK 3 · FIND AND CORRECT THE MISTAKE · APPROX. 7 MIN

Each sentence hides exactly one mistake with **must**, **have to** or **should**. Underline it and write the whole sentence correctly.

01 We must to submit the form by noon.

02 You should to ask your manager first.

03 The badge is not necessary — you mustn't wear one in the home office.

04 He musts be at the meeting at ten.

05 Yesterday I musted stay late to finish the presentation.

06 She don't have to join us for lunch.

BRICK 4 · WRITE YOUR OWN SENTENCES · APPROX. 8 MIN

Write one sentence for each prompt. Watch the form: true modals without **to**, **have to** with **to**.

01 Your duty at work: "In my job, I have to …" — a rule that comes from outside.

02 Your advice to a new colleague: "You should …"

03 Your strong personal decision: "I must …"

04 Not necessary, but allowed: "You don't have to …, but you can."

MINI-CHECK — CAN I DO THIS YET?

- ☐ I can tell advice ("should") apart from obligation ("must" / "have to").
- ☐ I use the bare infinitive after must and should — no "to", no "-s".
- ☐ I know: "mustn't" means forbidden, "don't have to" means not necessary.
- ☐ I form the past with "had to" and conjugate have to like a normal verb ("she has to").

Not every box ticked? Build the lesson once more and try this sheet again tomorrow.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 Staff **mustn't** park in front of the gate.
Prohibition — parking there is not allowed.

02 You **don't have to** dress up on Fridays.
Not necessary — but allowed if you like.

03 You **mustn't** share your password.
Prohibition — sharing it is strictly not allowed.

04 We **don't have to** book the big room.
Not necessary — the small room works too.

05 Visitors **mustn't** enter the server room.
Prohibition — entry is not allowed.

06 You **don't have to** answer right away.
Not necessary — the answer can wait.

07 We **mustn't** miss the deadline.
Prohibition — missing the deadline is not an option.

08 I **don't have to** work this weekend.
Not necessary — the weekend is free.

09 You **mustn't** use the printer after 8 p.m.
Prohibition — use after 8 p.m. is not allowed.

10 She **doesn't have to** join the call.
Not necessary — her attendance is voluntary.

BRICK 2 · FILL-IN

01 you **should** take a day off
Just advice — the choice is yours.

02 I **have to** leave the office by three
The flight schedule is an outside push — have to.

03 All visitors **must** show an ID
A formal written notice — typical for must.

04 you **mustn't** forward it to anyone
Confidential means forbidden — mustn't.

05 you **don't have to** attend
Optional means not necessary — don't have to.

06 You **shouldn't** send emails
Advice against it — shouldn't.

07 we **had to** work late
Past obligation — must has no past form.

08 Everyone here **has to** clock in
An outside company rule; third person: has to.

BRICK 3 · CORRECT

01 We **must submit** the form by noon.
Must takes the bare infinitive — no to.

02 You **should ask** your manager first.
After should the to drops as well.

03 The badge is not necessary — you **don't have to** wear one in the home office.
Not necessary = don't have to; mustn't would be a ban.

04 He **must** be at the meeting at ten.
Modals take no -s in the third person.

05 Yesterday I **had to** stay late to finish the presentation.
Must has no past form — use had to.

06 She **doesn't have to** join us for lunch.
Have to needs do-support: doesn't have to.

BRICK 4 · WRITE

Your sentences may differ — just check that your modal matches the source of the push and that the form is right (no to after must/should).

01 "In my job, I **have to** answer customer emails every day."
An outside rule = have to. Must would sound like a personal resolution.

02 "You **should** ask questions in your first week."
Advice = should; bare infinitive without to.

03 "I **must** finally organise my inbox."
Your own strong decision = must.

04 "You **don't have to** come to the meeting, but you can."
Not necessary but allowed = don't have to. A ban would be mustn't.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

PAIR WITH THIS
Might, Could, May
englisch-lehrer.com/en/lessons/might-could-may

NEXT STEP
Present Simple
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