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C1 CLAUSES ≈ 27 MIN

Participle Clauses — *practice on paper*

You know the three relationships; now reinforce active, earlier, and passive participle clauses with fresh business situations.

> The understood **subject** must match: -ing links actions, **having + participle** marks earlier completion, and a past participle gives a passive relationship.

NAME _____ DATE _____

YOUR BUILD 1 · SORTING ○ 2 · FILL-IN ○ 3 · CORRECT ○ 4 · WRITE ○

BRICK 1 · SORT BY ACTIVE AND PASSIVE · APPROX. 4 MIN ●○○

Sort each participle clause. On the left, the main-clause subject performs the added action; on the right, it receives the action.

- Joining the call, Priya shared her screen
- Having checked stock, we confirmed delivery
- Reading the memo, Noah noted two changes
- Having called legal, Mia revised the clause
- Entering the room, I muted my phone
- Signed on Tuesday, the deal became binding
- Filed at noon, the claim reached finance
- Tested overnight, the update went live
- Sent before lunch, the quote arrived on time
- Approved by legal, the wording remained final

ACTIVE: -ING / HAVING	PASSIVE: PAST PARTICIPLE

BRICK 2 · COMPLETE WITH THE RIGHT CLAUSE FORM · APPROX. 6 MIN ●●○

Form an -ing, having, or past-participle clause from the verb in brackets. Check the relationship and shared subject.

01 _____ the visitor badge earlier, Lena entered the lab at nine. (collect)
02 _____ through the lobby, Amir answered a call. (walk)
03 _____ by both directors, the memo went to print. (approve)
04 _____ the numbers once more, we released the forecast. (check)
05 _____ near the entrance, the boxes blocked the door. (leave)
06 _____ to the supplier, Maya noticed a typo. (write)
07 _____ the final quote, the team placed the order. (receive)
08 _____ during the night, the server was ready at six. (restart)

YOUR BUILD | 1 · SORTING | 2 · FILL-IN | 3 · CORRECT | 4 · WRITE

BRICK 3 · REPAIR THE PARTICIPLE CLAUSE · APPROX. 7 MIN ●●○

Each sentence contains exactly one error in time relationship, passive meaning, or shared subject. Rewrite it correctly.

01 Walking into reception, the printer started.

02 Having send the invoice, we closed the file.

03 Logged that morning, we reviewed the complaint.

04 Finishing the audit, we issued the certificate afterwards.

05 Having completed the draft, the review began.

06 Reviewed by legal, the manager signed the wording.

BRICK 4 · COMPRESS NEW SEQUENCES · APPROX. 8 MIN ●●●

Write one English sentence for each prompt. Then check that the main-clause subject logically matches the participle action.

01 Video call: link opening a file with starting a presentation through -ing.

02 Order: use having to show that the price check was complete before approval.

03 Status report: place a contract in a passive opening with a past participle.

04 Error check: write a sentence with a matching subject to correct "Leaving the office, the lights went out."

MINI-CHECK – CAN I DO THIS YET?

- ☐ I check that the participle clause and main clause share the same subject.
- ☐ I use -ing for simultaneous or closely connected actions.
- ☐ I use having + participle for an action completed earlier.
- ☐ I use a past participle for a passive relationship and treat the compact form as a register choice.

Unsure? Circle the main-clause subject and connect it to every action before trying the sheet again.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 Joining the call, Priya shared her screen
***Active: -ing / having**: Priya performs both actions.*

02 Having checked stock, we confirmed delivery
***Active: -ing / having**: We perform the check and confirmation.*

03 Reading the memo, Noah noted two changes
***Active: -ing / having**: Noah reads and notes.*

04 Having called legal, Mia revised the clause
***Active: -ing / having**: Mia performs both actions.*

05 Entering the room, I muted my phone
***Active: -ing / having**: I enter the room and mute the phone.*

06 Signed on Tuesday, the deal became binding
***Passive: past participle**: The deal receives the action signed.*

07 Filed at noon, the claim reached finance
***Passive: past participle**: The claim receives the action filed.*

08 Tested overnight, the update went live
***Passive: past participle**: The update receives the action tested.*

09 Sent before lunch, the quote arrived on time
***Passive: past participle**: The quote receives the action sent.*

10 Approved by legal, the wording remained final
***Passive: past participle**: The wording receives the action approved.*

BRICK 2 · FILL-IN

01 **Having collected** the visitor badge earlier, Lena entered the lab at nine.
Earlier-completion rule: Lena completes collection before entering.

02 **Walking** through the lobby, Amir answered a call.
Linking rule: Amir performs both actions at the same time.

03 **Approved** by both directors, the memo went to print.
Passive rule: The memo receives the approval.

04 **Having checked** the numbers once more, we released the forecast.
Earlier-completion rule: We complete the check before release.

05 **Left** near the entrance, the boxes blocked the door.
Passive rule: The boxes receive the action left.

06 **Writing** to the supplier, Maya noticed a typo.
Linking rule: Maya writes and notices the error.

07 **Having received** the final quote, the team placed the order.
Earlier-completion rule: The team receives the quote before ordering.

08 **Restarted** during the night, the server was ready at six.
Passive rule: The server receives the restart.

BRICK 3 · CORRECT

01 Walking into reception, **Leo heard the printer start**.
Subject rule: Leo can walk into reception; the printer cannot.

02 Having **sent** the invoice, we closed the file.
Form rule: Having is followed by the participle sent.

03 Logged that morning, **the complaint reached our team**.
Subject rule: The complaint receives the logging action; we cannot be the intended subject.

04 **Having finished** the audit, we issued the certificate afterwards.
Earlier-completion rule: Having finished marks completion before the later issue.

05 Having completed the draft, **Mira joined the review**.
Subject rule: Mira can complete the draft and join the review.

06 Reviewed by legal, **the wording was signed by the manager**.
Subject rule: The wording receives the review by legal.

BRICK 4 · WRITE

Answers vary; check the relationship, active or passive meaning, and above all the shared subject.

01 **Opening the file**, Zara started her presentation.
Linking rule: Zara performs both closely connected actions.

02 **Having checked the price**, we approved the order.
Earlier-completion rule: The price check is complete before approval.

03 **Signed by both parties**, the contract became effective.
Passive rule: The contract receives the signatures.

04 **Leaving the office**, I saw the lights go out.
Subject rule: I leave the office and see the lights go out.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

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