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B2 PASSIVE ≈ 27 MIN

Advanced Passive Forms — *practice on paper*

You know the four passive forms; now reinforce results, processes, modality, and register.

> Use **has/have been + past participle** for results and **is/are being + past participle** for ongoing processes; modals take be, while get sounds informal.

NAME _____ DATE _____

YOUR BUILD — 1 · SORTING ◯ — 2 · FILL-IN ◯ — 3 · CORRECT ◯ — 4 · WRITE ◯

BRICK 1 · SORT RESULT AND PROCESS · APPROX. 4 MIN ●○○

Sort each status: a **completed result** in the perfect passive or an **ongoing process** in the continuous passive.

- audit finished before noon
- printers running through diagnostics now
- permits approved this morning
- loading bay cleaning currently underway
- revised handbook uploaded successfully
- warehouse shelf assembly underway today
- all credentials issued already
- network migration underway this week
- final totals verified
- customer portal monitoring right now

PERFECT PASSIVE: RESULT	CONTINUOUS PASSIVE: PROCESS

BRICK 2 · COMPLETE THE PASSIVE FORM · APPROX. 6 MIN ●●○

Complete each gap with a full passive form. Check **status**, **modality**, and register.

01 The travel claims _____ twice since Tuesday.

02 Our reception area _____ as we speak.

03 Every visitor badge _____ before entry.

04 The junior analyst _____ last Friday (use informal get-passive).

05 These samples _____ until Monday.

06 The new schedule _____ already.

07 Two elevators _____ at the moment.

08 The draft _____ before publication.

YOUR BUILD | 1 · SORTING | 2 · FILL-IN | 3 · CORRECT | 4 · WRITE

BRICK 3 · CORRECT FORM OR REGISTER · APPROX. 7 MIN

Each sentence contains one error with **being**, word order, modal form, singular/plural, or register.

01 The lobby is cleaned right now by contractors.

02 The invoices have approved been.

03 Each parcel must labelled before dispatch.

04 The client files are reviewed at the moment.

05 The formal report says the coordinator got promoted.

06 The estimates has been revised twice.

BRICK 4 · WRITE CLEAR STATUS UPDATES · APPROX. 8 MIN

Write one English sentence per prompt. Choose the form by **status** and **register**.

01 Status email: report one completed perfect-passive result.

02 Meeting update: describe one ongoing process.

03 Policy: express one obligation with a modal passive.

04 Team chat: deliberately use an informal get-passive.

MINI-CHECK – CAN I DO THIS YET?

- ☐ I use been for results and being for processes.
- ☐ After a modal, I use be + past participle.
- ☐ I place been before the past participle.
- ☐ I recognise the get-passive as an informal tendency.

Unsure? Label result, process, modality, or register first.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 **Perfect Passive**: audit finished before noon
The result is already complete.

02 **Continuous Passive**: printers running through diagnostics now
The process is happening now.

03 **Perfect Passive**: permits approved this morning
The result is already available.

04 **Continuous Passive**: loading bay cleaning currently underway
The process is not finished.

05 **Perfect Passive**: revised handbook uploaded successfully
The uploads are complete.

06 **Continuous Passive**: warehouse shelf assembly underway today
The assembly is ongoing today.

07 **Perfect Passive**: all credentials issued already
Already marks the result.

08 **Continuous Passive**: network migration underway this week
The work continues this week.

09 **Perfect Passive**: final totals verified
The check is complete.

10 **Continuous Passive**: customer portal monitoring right now
Right now marks the process.

BRICK 2 · FILL-IN

01 The travel claims **have been checked** twice since Tuesday.
Perfect passive reports a result.

02 Our reception area **is being repainted** as we speak.
Continuous passive shows the process.

03 Every visitor badge **must be scanned** before entry.
Must takes be + participle.

04 The junior analyst **got promoted** last Friday (use informal get-passive).
Got promoted is an informal passive.

05 These samples **can't be shipped** until Monday.
Can't takes be + participle.

06 The new schedule **has been circulated** already.
Perfect passive reports a result.

07 Two elevators **are being serviced** at the moment.
Continuous passive shows the process.

08 The draft **should be reviewed** before publication.
Should takes be + participle.

BRICK 3 · CORRECT

01 The lobby **is being cleaned** right now by contractors.
Being marks the ongoing process.

02 The invoices **have been approved**.
Been precedes the past participle.

03 Each parcel **must be labelled** before dispatch.
A modal passive needs base-form be.

04 The client files **are being reviewed** at the moment.
Being marks the ongoing process.

05 The formal report says the coordinator **was promoted**.
Formal reports favour neutral be.

06 The estimates **have been revised** twice.
The plural subject requires have.

BRICK 4 · WRITE

Answers vary; check status, form, and register.

01 "The venue contract **has been countersigned**."
Perfect passive reports a result.

02 "The storage units **are being inspected** today."
Continuous passive shows the process.

03 "Every expense **must be documented** before reimbursement."
The modal passive states the obligation.

04 "Our designer **got transferred** to the launch team."
The get-passive sounds informal.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

PREREQUISITE
Present and Past Passive
englisch-lehrer.com/en/lessons/passive-present-past

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