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C2 PASSIVE ≈ 28 MIN

Passive Infinitives and Gerunds — *practice on paper*

You know the three passive pieces; now use them in fresh review, memory, and status settings.

Choose the time link and keep the passive piece: **to be / being / to have been + participle**

NAME _____ DATE _____

YOUR BUILD 1 · SORTING ◯ 2 · FILL-IN ◯ 3 · CORRECT ◯ 4 · WRITE ◯

BRICK 1 · SORT STEP OR EXPERIENCE · APPROX. 4 MIN ●○○

Sort each English chunk. The left gives a required step with to be; the right gives an experienced process with being.

to be verified | to be initialled | to be uploaded | to be reviewed | to be approved

being overlooked | being copied | being nominated | being audited | being consulted

REQUIRED STEP	EXPERIENCED PROCESS

BRICK 2 · COMPLETE THE PASSIVE PIECE · APPROX. 6 MIN ●●○

Insert exactly the English form in brackets. The cue fixes both form and time reference.

01 The revised policy is ready _____ before publication. (use to be authorised)

02 Nina remembers _____ during the vendor call. (use being interrupted)

03 The archive appears _____ before the migration began. (use to have been copied)

04 We avoided _____ during the access failure. (use being locked out)

05 Every visitor badge needs _____ at reception. (use to be scanned)

06 The final notice seems _____ twice before approval. (use to have been printed)

07 Would you mind _____ in the public summary? (use being quoted)

08 We want the data set _____ before release. (use to be anonymised)

YOUR BUILD

1 · SORTING ○ | 2 · FILL-IN ○ | 3 · CORRECT ○ | 4 · WRITE ○

BRICK 3 · CORRECT THE PASSIVE FORM · APPROX. 7 MIN ●●○

Each sentence contains exactly one error in the passive chain. Follow the English cue and change only that part.

01 The permit needs to checked before filing. (insert "be")

02 Mira remembers asked to chair the review. (insert "being")

03 The request needs being approved today. (replace "being" with "to be")

04 The backup appears to have stored before midnight. (insert "been")

05 We avoided to be copied on the dispute. (replace "to be" with "being")

06 They want the annex being reviewed overnight. (replace "being" with "to be")

BRICK 4 · WRITE A PROCESS STATUS · APPROX. 8 MIN ●●●

Write one English sentence for each prompt. Keep be, being, or been visible before the participle.

01 Requirement: an access list must be verified before a review.

02 Memory: someone remembers receiving an invitation to explain a variance.

03 Avoidance: a team prevents being copied into a private exchange.

04 Earlier status: a signed waiver was already uploaded before noon.

MINI-CHECK — CAN I DO THIS YET?

- ○ I use to be plus a participle for a required passive step.
- ○ I use being plus a participle after remember, mind, or avoid.
- ○ I use to have been plus a participle for an earlier passive event.
- ○ I do not drop be, being, or been from the form.

Still unsure? In every answer, mark the time reference first and then the visible passive piece.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 to be verified
Required step: to be precedes the participle.

02 to be initialled
Required step: to be precedes the participle.

03 to be uploaded
Required step: to be precedes the participle.

04 to be reviewed
Required step: to be precedes the participle.

05 to be approved
Required step: to be precedes the participle.

06 being overlooked
Experienced process: being precedes the participle.

07 being copied
Experienced process: being precedes the participle.

08 being nominated
Experienced process: being precedes the participle.

09 being audited
Experienced process: being precedes the participle.

10 being consulted
Experienced process: being precedes the participle.

BRICK 2 · FILL-IN

01 The revised policy is ready **to be authorised** before publication.
Passive infinitive: to be authorised stays complete.

02 Nina remembers **being interrupted** during the vendor call.
Experience: being interrupted follows remembers.

03 The archive appears **to have been copied** before the migration began.
Earlier event: to have been looks back.

04 We avoided **being locked out** during the access failure.
Avoidance: being locked out follows avoided.

05 Every visitor badge needs **to be scanned** at reception.
Requirement: needs takes to be scanned.

06 The final notice seems **to have been printed** twice before approval.
Earlier event: been keeps the passive.

07 Would you mind **being quoted** in the public summary?
Experience: being quoted follows mind.

08 We want the data set **to be anonymised** before release.
Request: want leads to to be anonymised.

BRICK 3 · CORRECT

01 The permit needs **to be checked** before filing.
Passive infinitive: be precedes checked.

02 Mira remembers **being asked** to chair the review.
Experience: being remains visible after remembers.

03 The request needs **to be approved** today.
Requirement: needs takes to be approved.

04 The backup appears **to have been stored** before midnight.
Earlier event: been completes the passive.

05 We avoided **being copied** on the dispute.
Avoidance: being copied follows avoided.

06 They want the annex **to be reviewed** overnight.
Request: want leads to to be reviewed.

BRICK 4 · WRITE

Your sentences may differ if the time reference fits and be, being, or been remains visible before the participle.

01 The access list needs **to be verified** before Tuesday's audit.
Requirement: needs takes the passive infinitive.

02 Jon remembers **being invited** to explain the variance.
Experience: being invited follows remembers.

03 We avoided **being copied** into the private exchange.
Avoidance: being copied keeps the passive visible.

04 The signed waiver appears **to have been uploaded** before noon.
Earlier event: to have been marks prior time.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

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