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B1 TENSES ≈ 25 MIN

Present Perfect – *practice on paper*

You have built the lesson — now lock the tense in, sentence by sentence. New examples, same trick: past, but still relevant now.

Past, but still relevant now:	**have/has + past participle**	· never with finished time like	**yesterday** or **ago**

NAME _____ DATE _____

YOUR BUILD — 1 · SORTING ◯ — 2 · FILL-IN ◯ — 3 · CORRECT ◯ — 4 · WRITE ◯

BRICK 1 · SORT THE TIME EXPRESSIONS · APPROX. 4 MIN ●○○

Read each time expression quietly. Open or up to now → write it with **present perfect** in the left column. Finished → write it with **past simple** in the right column. Careful: a finished-time word forbids the present perfect!

since March · yesterday · for six months · last Friday · just · in 2019 · already · two days ago · never · when I left school · yet · last week

PRESENT PERFECT	PAST SIMPLE

BRICK 2 · FILL IN THE PRESENT PERFECT · APPROX. 6 MIN ●●○

Fill in the correct form of **have/has + past participle**. Watch for the signal word in the sentence — it tells you the present perfect fits.

01 I _____ (work) here since 2021.

02 She _____ (just send) the report to her manager.

03 We _____ (know) our supplier for six years.

04 Have you ever _____ (be) to a trade fair?

05 He _____ (not finish) the presentation yet.

06 They _____ (already sign) the new contract.

07 The CEO _____ (never give) an interview before.

08 I _____ (just have) a call with the London team.

YOUR BUILD

1 · SORTING ○ 2 · FILL-IN ○ 3 · CORRECT ○ 4 · WRITE ○

BRICK 3 · FIND AND CORRECT THE MISTAKE · APPROX. 7 MIN ●●○

Each sentence hides exactly one mistake with the **present perfect**. Underline it and write the whole sentence correctly.

01 I have spoken to the client yesterday.

02 We have saw the new design.

03 I been to our Hamburg office twice.

04 She has finished the report two hours ago.

05 He already has sent the invoice.

06 She has gone to Lisbon twice — she knows the city well.

BRICK 4 · WRITE YOUR OWN SENTENCES · APPROX. 8 MIN ●●●

Write one true sentence for each prompt. Watch **have/has + past participle** and the position of the signal words.

01 Your job: "I have worked here for/since …"

02 An experience: "I have never …, but I would like to."

03 Just now at the office: "I have just …"

04 Your week: "This week I have already …"

MINI-CHECK — CAN I DO THIS YET?

- ○ I form the present perfect with have/has + past participle: "I have finished."
- ○ I use since/for for periods that last up to now: "since March", "for six months".
- ○ I spot finished-time words (yesterday, last week, ago) and switch to the past simple.
- ○ I place just/already/never between the auxiliary and the participle, and I know the difference between "been to" and "gone to".

Not every box ticked? Build the lesson once more and try this sheet again tomorrow.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 **since** March
"Since" + starting point — the period runs up to now.

02 **yesterday**
A finished point in time — forces the past simple.

03 **for** six months
"For" + duration — started in the past, still true.

04 **last** Friday
"Last …" is finished time — past simple.

05 **just**
"Just" = a moment ago — sits between auxiliary and participle.

06 **in 2019**
A closed year — past simple.

07 **already**
"Already" fits the present perfect — done by now.

08 two days **ago**
"Ago" measures a finished distance — past simple.

09 **never**
"Never" = life experience with no time given.

10 when I **left** school
A finished moment in the past — past simple.

11 **yet**
"Yet" = (not) up to now — a classic perfect signal word.

12 **last** week
A finished week — past simple.

BRICK 2 · FILL-IN

01 **have worked** here since 2021
"Since 2021" — up to now; with "I" use "have".

02 **has just sent** the report
"Just" sits between auxiliary and participle; "she" → "has".

03 **have known** our supplier
"For six years" — duration up to now; "know" → "known".

04 Have you ever **been** to a trade fair?
Life experience with "ever"; the participle of "be" is "been".

05 **has not finished** / **hasn't finished** the presentation
"Yet" in a negative; "not" follows the auxiliary.

06 **have already signed** the new contract
"Already" between auxiliary and participle; "they" → "have".

07 **has never given** an interview
"Never" between auxiliary and participle; "give" → "given".

08 **have just had** a call
"Just" = a moment ago; the participle of "have" is "had".

BRICK 3 · CORRECT

01 I **spoke** to the client yesterday.
"Yesterday" is finished time — the present perfect is banned there.

02 We have **seen** the new design.
Wrong participle: "see – saw – seen".

03 I**'ve been** to our Hamburg office twice.
The auxiliary is missing — no present perfect without "have/has".

04 She **finished** the report two hours ago.
"Ago" is finished time — past simple.

05 He **has already sent** the invoice.
"Already" sits between auxiliary and participle, not before.

06 She has **been** to Lisbon twice — she knows the city well.
She is back — experience = "been to"; "gone to" would mean still there.

BRICK 4 · WRITE

Your sentences may differ — just check that have/has, the participle and the position of the signal words are right.

01 "I have **worked** here **for** two years."
"For" + duration; also possible: "… since 2023."

02 "I have **never missed** a deadline, but I would like to keep it that way."
"Never" between auxiliary and participle.

03 "I have **just sent** the agenda to the team."
Just happened; "just" before the participle.

04 "This week I have **already answered** all my emails."
Done by now; "already" between auxiliary and participle.

NEXT BRICKS – KEEP BUILDING FREE ONLINE

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