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A1 QUESTION FORMS ≈ 27 MIN

Question Words — *practice on paper*

You have built the lesson — now every question word finds its place. New office questions, the same rule behind them.

Choose the missing **information** first, then the question word: question word + be/do/does + subject · exception: **who/what** as subject with no do/does

NAME _____ DATE _____

YOUR BUILD 1 · SORTING ◯ 2 · FILL-IN ◯ 3 · CORRECT ◯ 4 · WRITE ◯

BRICK 1 · SORT BY INFORMATION · APPROX. 4 MIN ●○○

Think of the answer each word expects. Person, thing, choice, or possession → into the left column. Place, time, reason, or method → into the right column.

who | where | what | when | which | why | whose | how

PEOPLE & THINGS	PLACE · TIME · REASON · METHOD

BRICK 2 · FILL IN THE QUESTION WORD · APPROX. 6 MIN ●●○

Fill in the fitting question word: **who**, **what**, **which**, **whose**, **where**, **when**, **why**, or **how**. The answer after the dash tells you which information is missing.

01 _____ is the new project manager? — That's Ms Keller.

02 _____ does the workshop begin? — At nine o'clock.

03 _____ do I park? — In the garage, on level two.

04 _____ is Mr Aziz not in the office today? — He is ill.

05 _____ do I book a meeting room? — Just ask our assistant.

06 _____ laptop is on the meeting table? — It's Tom's.

07 _____ of the two designs do you prefer? — The green one.

08 _____ is on the agenda today? — The budget and the new hire.

YOUR BUILD

1 · SORTING ○ | 2 · FILL-IN ○ | 3 · CORRECT ○ | 4 · WRITE ○

BRICK 3 · FIND AND CORRECT THE MISTAKE · APPROX. 7 MIN ●●○

Each question hides exactly one mistake with the question word or the word order. Underline it and write the whole question correctly.

01 How is the address of your office?

02 What costs this software?

03 Who does know the answer?

04 Where does Tom keeps the key?

05 Where the keys are?

06 Who's phone is ringing?

BRICK 4 · WRITE YOUR OWN QUESTIONS · APPROX. 8 MIN ●●●

Write one question for each prompt. Choose the question word for the information you want and check the frame behind it: be/do/does — or a subject question with no helper at all.

01 Your first day: "Where is/are …?" — ask about a room or area in the office.

02 Your project: "When does …?" — ask about a date or a deadline.

03 Your team: "Who …?" — ask who takes care of a task (subject question, no do/does).

04 Your working day: "How do you …?" — ask about a method or a habit.

MINI-CHECK – CAN I DO THIS YET?

- ○ I choose the question word for the missing information: who = person, what = thing, which = choice, whose = possession, where = place, when = time, why = reason, how = method.
- ○ I attach the familiar frame behind it: question word + be/do/does + subject + base form.
- ○ In subject questions with who or what I drop do/does: "Who answers the phone?"
- ○ I avoid the German traps: "What is your name?" not "How is your name?" and "What does this mean?" not "What means this?"

Not every box ticked? Build the lesson once more and try this sheet again tomorrow.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 who → **eine Person**
Who asks about a person.

02 where → **ein Ort**
Where asks about a place.

03 what → **eine Sache oder Information**
What asks about a thing or information.

04 when → **eine Zeit**
When asks about a time.

05 which → **eine Auswahl**
Which asks about a limited choice.

06 why → **ein Grund**
Why asks about a reason.

07 whose → **ein Besitzer**
Whose asks who owns something — the answer is a person.

08 how → **eine Art und Weise**
How asks about the method or manner.

BRICK 2 · FILL-IN

01 **Who** is the new project manager?
The answer names a person — so who.

02 **When** does the workshop begin?
A time is missing — so when.

03 **Where** do I park?
The answer names a place — so where.

04 **Why** is Mr Aziz not in the office today?
A reason is missing — so why.

05 **How** do I book a meeting room?
The method is missing — so how.

06 **Whose** laptop is on the meeting table?
"It's Tom's" names the owner — so whose.

07 **Which** of the two designs do you prefer?
Two concrete options — a limited choice, so which.

08 **What** is on the agenda today?
A thing or piece of information is missing — so what.

BRICK 3 · CORRECT

01 **What** is the address of your office?
You ask for a piece of information with what — how is transferred from German wie.

02 What **does this software cost**?
Ordinary main verbs need the does frame — the base form follows.

03 **Who knows** the answer?
Who is the subject performing the action — no does needed.

04 Where does Tom **keep** the key?
Does carries the ending — the main verb stays in the base form.

05 Where **are** the keys?
With be, the verb form moves before the subject.

06 **Whose** phone is ringing?
The question asks about possession — whose, not who's (= who is).

BRICK 4 · WRITE

Your questions may differ — just check that the question word and the frame match the information you want.

01 "Where are the meeting rooms?"
Place wanted — where, then are moves before the subject.

02 "When does the project end?"
Time wanted — when + does + base form.

03 "Who answers the phone in your team?"
Who is the subject — the verb follows directly, no do/does.

04 "How do you start your working day?"
Method wanted — how + do + base form.

NEXT BRICKS – KEEP BUILDING FREE ONLINE

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