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A1 PRONOUNS ≈ 26 MIN

Subject Pronouns — *practice on paper*

You have built the lesson — now lock the seven pronouns in with fresh office examples. Same rule, new sentences.

> Only **people** are he or she · things and companies are **it** · du, ihr and Sie = you

NAME _____ DATE _____

YOUR BUILD — 1 · SORTING ◯ — 2 · FILL-IN ◯ — 3 · CORRECT ◯ — 4 · WRITE ◯

BRICK 1 · SORT: PERSON OR THING? · APPROX. 4 MIN ●○○

Read each phrase quietly. A thing or a company → write it with **it** in the left column. A person → write it with **he** or **she** in the right column. Careful: German gender lies — "die Firma" is not a woman in English!

the contract · Ms. Peters from accounting · the new printer · my colleague Anna · the project deadline · our boss Mr. Kovac · the company newsletter · the intern Lisa · our sales software · your client Herr Brandt

THING OR COMPANY → IT	PERSON → HE / SHE

BRICK 2 · FILL IN THE PRONOUN · APPROX. 6 MIN ●●○

Fill in the right subject pronoun: **I, you, he, she, it, we, they**. Ask yourself first: who or what is doing the action?

01 _____ am the new project coordinator — nice to meet you all.

02 Frau Neumann, _____ have a visitor at the front desk.

03 The new accounting software is great — _____ saves us two hours a week.

04 Our technicians repaired the server; _____ worked all night.

05 Claudia leads the design team — _____ started here in March.

06 Ben from logistics joins the call later; _____ has the latest numbers.

07 The intern and _____ presented the results yesterday.

08 A supplier rang about the invoice, but _____ hung up without leaving a name.

YOUR BUILD · 1 · SORTING · 2 · FILL-IN · 3 · CORRECT · 4 · WRITE

BRICK 3 · FIND AND CORRECT THE MISTAKE · APPROX. 7 MIN

Each sentence hides exactly one mistake with the **subject pronoun**. Underline it and write the whole sentence correctly.

01 Our company opened a branch in Leipzig, and she is hiring now.

02 i will send you the agenda before the meeting.

03 Herr Brandt, can they send me the signed contract?

04 The contract is ready — he just needs your signature.

05 Me and Jonas will present the project on Friday.

06 Am coming to your office at ten.

BRICK 4 · WRITE YOUR OWN SENTENCES · APPROX. 8 MIN

Write your own sentences for each prompt. Check every pronoun: person → he/she, thing or company → **it**, group → **they**.

01 Your company: "My company builds …" — plus a second sentence with "It …".

02 Your team: "We …" — what do you do together every week?

03 Your colleagues: "She …" and "He …" — who does what in your office?

04 Your clients: "Our clients … They …"

MINI-CHECK – CAN I DO THIS YET?

- [ ] I can name all seven subject pronouns: I, you, he, she, it, we, they.
- [ ] I always translate du, ihr and Sie as "you".
- [ ] I use "it" for things and companies — never "she" or "he".
- [ ] I always capitalise "I" and never drop the subject.

Not every box ticked? Build the lesson once more and try this sheet again tomorrow.

Answer key

Check only when you have finished. Every answer comes with the **why** — the rule matters more than the result.

BRICK 1 · SORTING

01 the contract → **it**
A contract is a thing — things are it.

02 Ms. Peters from accounting → **she**
"Ms." marks a woman — people are he or she.

03 the new printer → **it**
A machine is a thing.

04 my colleague Anna → **she**
Anna is a woman — a person, not a thing.

05 the project deadline → **it**
"Die Deadline" is only feminine in German.

06 our boss Mr. Kovac → **he**
"Mr." marks a man.

07 the company newsletter → **it**
"Der Newsletter" is only masculine in German.

08 the intern Lisa → **she**
Lisa is a woman — people are he or she.

09 our sales software → **it**
Software is a thing — no gender.

10 your client Herr Brandt → **he**
A client is a person — "Herr Brandt" is a man.

BRICK 2 · FILL-IN

01 **I** am the new project coordinator
The subject "ich" is "I" — always capitalised.

02 Frau Neumann, **you** have a visitor
Direct address is always "you" — even the formal "Sie".

03 **it** saves us two hours a week
Software is a thing → it.

04 **they** worked all night
Several people = they.

05 **she** started here in March
Claudia is a woman → she.

06 **he** has the latest numbers
Ben is a man → he.

07 The intern and **I** presented the results
Before the verb you need the subject pronoun "I", not "me".

08 **they** hung up without leaving a name
Unknown person = singular they.

BRICK 3 · CORRECT

01 Our company opened a branch in Leipzig, and **it** is hiring now.
A company is a thing in English → it, never she.

02 **I** will send you the agenda before the meeting.
"I" is always capitalised — even mid-sentence.

03 Herr Brandt, can **you** send me the signed contract?
The formal "Sie" is a direct address → you.

04 The contract is ready — **it** just needs your signature.
"Der Vertrag" is only masculine in German — things are it.

05 Jonas and **I** will present the project on Friday.
"Me" is an object pronoun — as the subject you need "I".

06 **I'm** coming to your office at ten.
English never drops the subject — "Komme gleich" does not work.

BRICK 4 · WRITE

Your sentences may differ — just check that every pronoun fits its subject: person → he/she, thing → it, group → they.

01 "My company builds office software, and **it** has clients in ten countries."
A company is a thing → it.

02 "**We** meet every Tuesday and plan the week together."
You + your team = we.

03 "**She** answers the emails, and **he** calls the suppliers."
People are he or she — never it.

04 "Our clients order every month, and **they** always pay on time."
More than one person = they.

NEXT BRICKS — KEEP BUILDING FREE ONLINE

NEXT STEP
Object Pronouns
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