

B1

SMALL TALK & NETWORKING

MONOLOG · 3 MIN.

Remembering Someone's Name After Meeting Them Once . *Podcast*

The name is gone ten seconds after the handshake? Five simple tricks so it never happens again.

Listen to the episode +
comprehension test:

<https://www.englisch-lehrer.com/podcasts/remembering-someones-name-after-meeting-them-once>

NAME

DATE

BRICK 1 · LEARN THE KEY PHRASES

● ○ ○

Read the eight phrases with meaning and example. You will hear all of them in the episode.

ENGLISH	DEUTSCH	EXAMPLE
shake hands	Hände schütteln	<i>In business, we shake hands when we meet for the first time.</i>
a good memory for names	ein gutes Namensgedächtnis	<i>You don't need a good memory for names — you need a system.</i>
Nice to meet you	Schön, Sie kennenzulernen	<i>Nice to meet you, Ms Weber — I have heard a lot about your project.</i>
could you tell me your name again	könnten Sie mir Ihren Namen noch einmal sagen	<i>I'm sorry, could you tell me your name again? It was loud at the reception.</i>
write it down	aufschreiben, notieren	<i>That name is difficult — let me write it down.</i>
business card	Visitenkarte	<i>She gave me her business card after the meeting.</i>
It happens to everyone	Das passiert jedem	<i>You forgot my name? Don't worry, it happens to everyone.</i>
trade fair	(Fach-)Messe	<i>We met at a trade fair in Frankfurt last spring.</i>



BRICK 2 · FILL THE GAPS



Complete the missing word from the conversation.

tell

say

speak

talk

got

became

becomed

taked

01 I'm sorry, could you _____ me your name again?

02 The correct sentence is: 'I _____ your business card.'

BRICK 3 · TRUE OR FALSE?



Tick one. T = true, F = false.

01 The trainer says using a name two or three times is enough.

T ☐ F ☐

02 The trainer recommends pretending you remember a name.

T ☐ F ☐

BRICK 4 · ORDER



Number the steps of the conversation (1–5).

01 ☐ After the event, you write the name down

02 ☐ You use the name again in the first minute

03 ☐ If you forget, you ask politely

04 ☐ You hear the name and say it back immediately

05 ☐ You connect the name to a picture

BRICK 5 · YOUR VERSION



Write two sentences of your own using phrases from Brick 1.

MINI-CHECK – CAN I DO THIS YET?

- ☐ I can announce a delay politely.
- ☐ I can propose an alternative.
- ☐ I can promise written confirmation.

Listened twice and ticked everything? Then you are ready for the real conversation.



Cut-out flashcards

✕ Cut out, fold on the line – English in front, German on the back. Or practise digitally:

<https://www.englisch-lehrer.com/podcasts/remembering-so-meones-name-after-meeting-them-once>

shake hands

In business, we shake hands when we meet for the first time.

Hände schütteln

a good memory for names

You don't need a good memory for names — you need a system.

ein gutes Namensgedächtnis

Nice to meet you

Nice to meet you, Ms Weber — I have heard a lot about your project.

Schön, Sie kennenzulernen

could you tell me your name again

I'm sorry, could you tell me your name again? It was loud at the reception.

könnten Sie mir Ihren Namen noch einmal sagen

write it down

That name is difficult — let me write it down.

aufschreiben, notieren

business card

She gave me her business card after the meeting.

Visitenkarte

It happens to everyone

You forgot my name? Don't worry, it happens to everyone.

Das passiert jedem

trade fair

We met at a trade fair in Frankfurt last spring.

(Fach-)Messe

Answer key

Check only when you have finished. Every answer comes with the **why**.

BRICK 2 · FILL THE GAPS

01 **tell**

"Tell somebody something" — "tell" always takes a person as its object. "Say" does not ("say your name again", not "say me").

02 **got**

False friend: the German "bekommen" is "get" in English (here: "got"). "Become" means turning into something. "Becomed" and "taked" do not exist.

BRICK 3 · TRUE OR FALSE?

01 **True**

True — two or three times is enough; more sounds strange.

02 **False**

False — pretending for two hours and then avoiding the person is exactly what he calls unacceptable.

BRICK 4 · ORDER

01 **1.** You hear the name and say it back immediately

02 **2.** You use the name again in the first minute

03 **3.** You connect the name to a picture

04 **4.** If you forget, you ask politely

05 **5.** After the event, you write the name down

KEEP PRACTISING LIVE

Want to practise these phrases in a real conversation?

Online lessons with real teachers — English training since 2004 · Berlin · Hanover
· Online.

CALL US

+49 511 95733819